

# Job search skills

**Location:** Aberdare

**Duration:** 1 Day

## **Content**

Introduction to:

- Preparing a professional CV
- Writing a professional letter
- Reading the 'ads'
- How to complete application forms
- Interview techniques

**Cost:** £80 Group Discount Available

**Contact:** Howard / Sarah

01685 886444 or [daretraining@btconnect.com](mailto:daretraining@btconnect.com)

